

Approved Minutes

Regular City of Athol City Council Meeting  
Held in the Council Room in City Hall

Tuesday, October 6, 2020  
6:00pm Regular Council Meeting

FY2020 Code Amendment Workshop

5:00P.M.

**Discussion:** Review section by section, the changes since the last workshop.

Mayor Hill called the meeting to order at 6:05 P.M He asked visitors to please sign in.

ROLL CALL: Present: Mayor Hill; Councilwoman Baldwin; Councilman McDaniel; Councilwoman Denis; Councilman Stack; Clerk/Treasurer, Lori Yarbrough, and Public Works-Anthony Brandt; Caitlin Kling, Attorney & Rand Wichman, City Planner.

**REPORTS:**

**Public Works Report-** Anthony submitted written report, no additional discussion.

**ACTION ITEMS:**

1) APPROVAL OF THE September 15<sup>th</sup> REGULAR MEETING MINUTES:

Motion by Baldwin, that we approve the last regular meeting on the 15<sup>th</sup>, minutes without amendments.

\*DISCUSSION All in favor-none opposed. **Motion passed. ACTION ITEM**

2) APPROVAL OF BILLS AS SUBMITTED: Motion by McDaniel, that we approve paying

Oct/Nov. bills as submitted without amendments. \*DISCUSSION-All in favor-none opposed.

**Motion passed. ACTION ITEM**

**PUBLIC HEARING: Allund West Subdivision**

The Mayor opened the hearing at 6:07pm to take and consider public comment on the Allund West Subdivision Application. The Mayor reminded everyone how the public hearing will proceed and asked those wishing to speak, to speak loud & clear as it is being recorded. Those who are wishing to speak tonight will need to complete a yellow form and turn it in to him. 1<sup>st</sup> to speak: The Applicants, the Planner, those For, Neutral, Against, & finally Applicant. The planner, Rand, wished to speak first and he introduced the application to the council: defining where it is located, it's size and how the water services shall be addressed as this lot is a bit unique having state highway around it. He shared he worked with city engineers to help determine the best route for the extension of water services. He then reminded council to review both the conditions of approval being recommended and the conclusions of law at the end of his staff report before making their final decision. Next, applicant Jeff Reeslund spoke, sharing his agreeance with the conditions of approval, with nothing further. The Mayor then asked if there was anyone present wishing to speak. He asked a second time and hearing none he closed the public hearing at 6:18pm and then asked the council if they were ready to deliberate on this matter.

3) DISCUSSION/APPROVAL of Allund West Subdivision Application – City Planner, Rand

*NOTE: The City will make reasonable accommodations for anyone attending this meeting who require special assistance for hearing, physical or other impairments. Please contact the City Clerk at (208) 683-2101 at least 24 hours in advance of the meeting date and time.*



Motion by Baldwin, that we approve the Allund West Subdivision application based upon the staff report and the following finding and conclusions: (6.01) The applicant *has* provided sufficient information to determine whether the application *complies* with the relevant requirements of Title 9, Chapter 3 Athol City Code. (6.02) The application *complies* with the requirements of Title 9, Chapter 3, and other applicable standards of Athol City Code. (6.03) The proposal *complies* with and *is* capable of complying with the requirements of other agencies with jurisdiction or providing services to the proposed development. (6.04) The proposal *will* contribute to the orderly development of the area and uses, and density *are* compatible with existing characteristics of the area. (6.05) Services and facilities such as schools, electricity, water, sewer, police, and fire protection *are* feasible, available, and adequate. Any request by an agency for actions to be taken, or fees to be paid, to mitigate impacts of a subdivision are not included as a condition of preliminary approval unless the proposed actions or fees are roughly proportional, in both nature and extent, to the impact of the proposed development; and based upon the aforementioned Conclusion of Law, S-20-02, a request by HJ Grathol for the Allund West Subdivision in the commercial zone is hereby *approved with conditions*. \*DISCUSSION Roll Call: Councilwoman Denis-yes; Councilwoman Baldwin-yes; Councilman McDaniel-yes; Councilman Stack-yes. **Motion passed. ACTION ITEM**

#### **PUBLIC HEARING -On Proposed City Fee Resolution 2021-01**

The Mayor opened the hearing at 6:27pm to take and consider any public comment on the adoption of City Fee Resolution 2021-01; regarding the institution of new or increased municipal planning and zoning fees, water rates etc. Clerk, Lori shared a few additional minor changes to be recommended by staff and then they proceeded to review the recommended changes as drafted. After this brief discussion, the Mayor asked if there was anyone wishing to make a public comment; to which there was none. The Mayor asked again if anyone wanted to speak to come up to the podium. Hearing none, he closed the public hearing at 6:38pm.

**4) DISCUSSION/ADOPTION of City Fee Resolution 2021-01 The updating of the City Fee Schedule ACTION ITEM** Motion by Denis, to adopt the Fee Resolution 2021-01 with the few changes just discussed, and that these fees are to be effective the October 2020 billing. \*DISCUSSION Roll Call: Councilwoman Baldwin-yes; Councilman McDaniel-yes; Councilman Stack-yes; Councilwoman Denis-yes; - Motion passed. **ACTION ITEM**

**5) DISCUSSION/APPROVAL of a Water Service Assembly (Pre-Approval) – Anthony to discuss.** He was asking for this to have ready and on hand the appropriate water service assemblies as NNAC is putting in the upgraded water lines, to save time and money to the city. After a brief discussion, the following motion was made: Motion by Stack, to authorize the purchase of water service assemblies, in anticipation of the repairs needed as part of the water infrastructure improvements, not to exceed: \$22,000. \*DISCUSSION Roll Call: Councilman McDaniel-yes; Councilman Stack-yes; Councilwoman Denis-yes; Councilwoman Baldwin-yes; **Motion passed. ACTION ITEM**

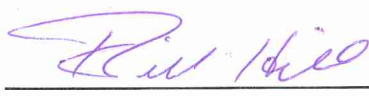
**PUBLIC COMMENTS:** None

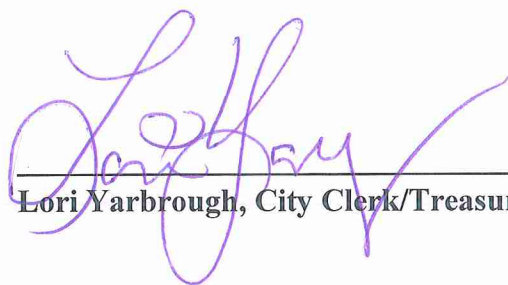
**ANNOUNCEMENTS City Council- none / Mayor-**was sent a request for the City to coordinate an Athol Community Emergency Response Plan, that a series of questions were put together by some local citizens from the 83801 Athol zip code. Before considering if they should be placed on the next council agenda, he wanted to ask the council if this was something they were interested in. The city attorney did advise that this type of thing is why we work with the county and are a part of the Office of Emergency Management (OEM); and further did not believe the Mayor or the council holds this type of authority.

The council shared they were not interested at this time. / **Staff-Lori** shared 1) in the packet you have a flyer from AIC regarding the Fall Academies. They will be held on-line this year. All the council and city staff are encouraged to attend. They will be available as of Nov. 17<sup>th</sup>. 2) Super 1 in Athol is doing a Trunk or Treat again this year- city staff and Mayor are going to set-up a trunk and pass out candy if any of the council wants to join. It will be on Halloween the 31<sup>st</sup> from 5pm-6:30pm. 3) III-A Board of Trustee meeting is coming up Nov. 4<sup>th</sup>, Lori is still trying to find out if she can attend via zoom or if she will have to fly to Eagle, ID. This is paid for by the III-A. **Anthony**- Shared that with the upcoming water improvements and the recent power outage it was noticed that once the updates are done, the water hauling station would appear to be able to be set-up to continue to run in the event of a power outage, which is not the case now.

**ADJOURNMENT at 7:20pm**

**ATTEST:**

  
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**Bill Hill, Mayor**

  
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**Lori Yarbrough, City Clerk/Treasurer**

Approved at Council on 10/20/2020